

Two Six Labs Covid-19 Visitor Guidance

The health and safety of employees and guests is our highest priority, and we ask that **all** visitors to Two Six Labs follow these guidelines.

- Wear a mask at all times
- Maintain proper social distancing (at least 6 feet of spacing)
- No more than 3 people inside a Lab at once
- Gloves are optional but encouraged if significant physical contact with equipment is required
- Hand sanitizer is freely available for use
- Do not visit if feeling ill or experiencing a fever
- Visitors exhibiting symptoms may be refused entry and asked to leave

Guest Sign-in

Guests are required to complete a sign-in process and brief questionnaire via our Envoy system. Guests will be provided an emailed sign-in process. This process can be completed **remotely** and **prior to arrival** to provide touchless and contact free visitation.

If a guest cannot complete remote sign-in for any reason, the process can be completed at our front desk upon arrival.

While on-site

Guests must always be accompanied by their escort while inside Two Six Labs facilities.

Guests will be hosted in an available conference room with appropriate space for social distancing.

Visitors to Headquarters at 901 N Stuart St in Arlington VA

Visitors must adhere to building guidelines while visiting our headquarters location:

- No more than 3 people in an elevator at a time
- Wear a mask in all common areas
- Maintain social distancing in common areas

Hand sanitizer and masks are provided by building ownership, but masks are not guaranteed to be in supply so bringing your own face covering is advised.